

Minutes of the PTA BOD Meeting
Held September 14, 2015 at 7pm
Waverly Elementary School Media Center

In Attendance

Kathy Jacobs
Rachel Edoho-Eket
Sharon Haddaway
Chi Yon Barbosa
Dani Boarman
Karyn Peluso
Saral Patel
Susan Walker
Tracy McEvoy
Nicki Mantzouris
Anastasia Booth
Kelly Van Horn
Olga Zavialova
Kim Warren
Scarlett Goon

September 2015 PTA BOD Meeting Minutes are approved.

President's Report - Chi Yon Barbosa

Thank you's to many people working hard each day to keep our PTA strong.

- The Family Enrichment committee for the wonderful Fall Fest
 - The volunteers that helped carry out the Fall Fest
 - Scarlett for getting our box tops out
 - Olga who is working on the directory
 - Saral and Susan working together on the membership in addition to their duties
 - Christy & Jennifer with Reflections
 - Robyn for keeping us updated on the website
 - Micky & Kim for being on top of the mail
 - Kelly on planning the Fun Run
 - Girl Scout Troop & Nicki helping us participate in the PTA coat drive
 - Cultural Arts committee working on planning the assemblies
 - Dani for always being there to answer questions
- I apologize if I have missed anyone. Thank you all for all the work behind the scenes.

All BOD members need to be PTA members, please send in your checks.

Principal's Report - Kathy Jacobs

Ms. Jacobs applauded the organization of FallFest - what a wonderful day. Everybody in attendance was very positive - everything went flawlessly from Ms. Jacobs' perspective. Thank you!

Approaching end of first marking period. Waverly has had tremendous success with new Elementary School Model (EMS). WES is well into a routine. Teachers are really enjoying ability to specialize in a particular area. Has heard really great things from teachers feeling comfortable with specializing and very excited and pleased with professional development opportunities.

Report cards will be issued. Canvas is going to be opened next week to elementary parents. Successfully distributed interims on time and correctly.

Pick a Time is not going to be the tool used by county for conferences. Will be something similar. Conferences will be held with morning/HR teachers. Second conference session will be with the second teacher. Teachers will try to accommodate additional requests if other conference needed.

GT students - conference would be with the GT teacher as opposed to homeroom teacher.

Assistant Principal - Rachel Edoho-Eket

Thank you for your hard work and dedication with Fall Fest. My twins loved it! Update on MAP - Finished all grades 1-5. Teachers have done a bit of goal setting (for next MAP testing) with students and students took it seriously. Will be winter MAP as well and then a Spring MAP. Literacy MAP one week and Math the next week so students do not have both in one week.

Gallop survey - students grades 4 and 5 taking strengths assessment in November. 4th and 5th grade teachers working with Gallop coordinator to implement strengths based lessons.

WES has 16 Emergency plan drills for the year - 10 evacuation drills and 6 emergency drills

Fire drill yesterday _WES has completed 40% of this year's evacuation drills

Treasure's Report - Saral Patel

PTA membership update

45 staff members, 404 parent/family members equalling revenue of \$4742 (short of \$5,500 budgeted)

Just Write a Check Campaign update

\$11,072 (short of \$11,500 budgeted)

Technically membership drive is ongoing but we have to report our school numbers to the MD PTA by Oct 31st. Mrs Jacobs will continue to encourage the staff in her weekly emails. Staff may give payment to Cindy in the office or place in PTA mailbox.

The following has been completed . . .

2014/15 Financial Audit

990 EZ Form

PTA of Howard County Membership dues \$170

PTA Scholarship donation has been sent for \$150

MD Sales and Used Tax has been filed

Budget - only concern is hospitality - spent a lot of money. Big expense in the beginning of the year.

Saral asked that in the future all cash and monies need to be accounted for on an excel spreadsheet with check numbers and cash denominations.

Delegates Report

Nicki Mantzouris - Sept meeting summary

met new PTA president. Also met new guys rolling out Canvas and Synergy and they were really beaten up because not up and running. Parents who were accustomed to seeing student's info were complaining about that.

Anastasia Booth - October meeting summary

Superintendent report - reported on emergency files - over 70% rate of turning in cards county wide

BOE report - contentious debate regarding adjustments to Wellness Policy. Under consideration of the Principal of the school - schools may have up to 12 parties a year. WES continuing with Halloween and Valentine's and picnic at the end of the year.

Mold remediation in the county - 4 schools in county have mold issues. Parents very vocal about a cover up. Very contentious. Concerns regarding how mold issue was handled and needs to be more transparent in the future

Mindset - High school teachers and all school counselors are doing training as to how to shift students' mind sets away from the negative to more positive. There was a parent inservice at Waverly ES last year on Growth Mind Set.

Rep from HoCo Government of Adequate Public Facilities - responsibilities include housing and planning development - they have a direct pipeline to redistricting. See Anastasia if you have more questions or would like contact information.
anastasia.booth@gmail.com

Teacher Report - Shari Haddaway

Thank you for all your do - FallFest so over the top so beautiful. Lots of teachers and families in attendance. The PTA makes such a difference in building community.

Energizes the school! Everything going smoothly with EMS. Many in services with technology, literacy and math. Get to do many extra exciting and fun things bc we are an EMS school

Chi (PTA President) mentioned for teacher's information - a letter regarding distribution of Instructional Assistance funds will go out describing the disbursement for this year.

Green school - starting to get up and running, beginning of Nov to begin juice bag and Elmer's glue caps collection. Very excited to have received Green School certification last year. Waverly is going to be honored along with other schools.

Oct 29th Robinson Nature Center Family event honoring Green school status. Look for more info in Waverly Wire.

Committee reports

Fall Fest - Karyn Peluso

Very successful - tons of people came and everyone had fun

Took in almost \$10,000.00 total - probably btw \$5,000-6,000 profit for the day.

220 volunteers total

Going forward Karyn is meeting with people who worked on FallFest next week to see if FallFest will continue next year and identify ways to make responsibilities more evenly disbursed. Karyn probably willing to do it again but needs help. Cristen Boarman ran all the games by herself without asking for any help. Cristen would also need people to assist her, if moving forward. Overall great day!

Thoughts - Maybe break up the committee into separate committees like we did for the Auction committee. Need a game committee, a food committee, a ticket committee, scarecrow committee, pumpkin committee. . . Karyn will begin writing down how many people and how many committees. Need to stick with organizing now while excitement is still surrounding the event.

PTA budgeted \$7000 income and \$5000 expense. Karyn thought that was appropriate - it was budgeted correctly.

A few arents mentioned having everything outside (not having food inside). Difficult with heat and food and electricity needed. Also, some concern about tickets - some were for food some were for games, etc. This will be revised.

Centennial has a sign that says no dogs allowed. Can we get one of these signs?

There were several dogs at Fall Fest. Why do dogs need to be on school property?

Family Enrichment - Karyn Peluso

Winter Dance - Looking at calendar and two dates in January - both Fri nights. Last year poorly attended but was in the spring so moving it back to the winter.

Thinking of something for Screen Free Week - brainstorming to come up with something good.

Cultural Arts - Kim Warren

divided the assembly responsibilities -

school wide assemblies - related to character education - looking at one assembly associated with science fair kick off.

other assemblies are team types with speakers that support the curriculum.

Cultural Arts met and divided things but need the binder - contact Jen or Susan for binder.

Another idea is incorporating the Spanish curriculum - a dance? Spanish teachers are enthusiastic to share their curriculum with the parents and doing something fun. It is WES 25th anniversary - maybe incorporate the anniversary recognition with Spanish recognition.

New Business

Halloween -

How do we respond to the change in the county Wellness Policy? Policy has same instruction restrictions (no food as a means to instruct), does allow for deviation from nutritional standards issued through the national medical institute. Schools at liberty to have an alternative snack (other than apple slices). Has to be prepared in a facility where there are strict regulations and safe guards and it is packaged in such a way that everything is meeting safety stipulations and knowledge of ingredients. Previously at WES cupcakes were ordered for entire school from MARS. Ms. Jacobs would send notification to parents of ingredients and nutritional information. Parents had option to send something in place of item. Water bottles seem to go over well. Team leaders seemed receptive to cupcakes in lieu of apples.

What about having apples and cupcakes? Against grapes bc of choking. Teacher representative thought that cupcakes and the craft worked very well. Teacher rep also had never had an issue with a child being unhappy about snack because they are so excited about the parade. At Valentine's Day kids are really excited to open their cards. Karyn Peluso had volunteered to organize craft for Halloween. Realistically could still pull off a craft but since we have the parade at Halloween consensus is they do not need a craft.

Decision made to have apple slices packs, water and Oreos. Karyn is handling this. Kelly Van Horne offered to help.

Kathy Jacobs needs to send her letter out to parents by next Monday. We need to have nutritional info to her.

Seems like a lot of paper wasted to print out snack permission form with parents signature. Need to look into doing permission/notification online.

We need to respond to any parents who are expressing concerns regarding the adjusted Wellness Policy. Kathy Jacobs will incorporate in her letter a note with recent change in policy and mention conversations PTA has had regarding parent concerns surrounding festive food.

PTA will review teacher and parent feedback after Halloween to help shape future food decisions regarding food and/or craft.

Restaurant Night/Dining for Dollars - Saral Patel

Asked Glory Days Grill about restaurant night - Glory Days does a Dollars for Dining Program and instead of a single night it is a 60-90 days program and they give 10% back. However, they need the original receipt back so they can take the 10% from it. Glory Days Grill will make flyer for us so no additional cost of making flyers to PTA. Receipts have to be turned in within 60 days of end period. Thinking Dec - March timeframe. Need to let WES families know that if they go to Glory Days during this time,

they can turn in their receipt to raise PTA funds. Saral will make a flyer for Ms. Jacobs to approve.

Sponsor Recognition - Chi Yon Barbosa

Autostream Car Care center has opened a new location next to the Shell gas station in the Waverly shopping center. They donated \$250 for the Fall Fest and are offering to donate 5% of all car services done until Dec 2015 as long as customers mention our school. They will send a check to the PTA in January.

Another Fall Fest corporate sponsor was Allen Tayman from Apex Home Loans \$300 along with HMS home warranty.

Note: Any Fall Fest donors should be listed on the side of our website as well as our emails.

PTA Shed - Karyn Peluso

The PTA shed (to the right of school front) is falling apart. Visible holes and spider nesting. Everything is getting wet and damp. The door has fallen off the hinges. Not going to last much longer. As a PTA need to decide what to do - do we need/want to replace? Dani is going to find out if it was PTA purchase. Then we can consider if it is necessary. Ms. Jacobs will also contact Cindy Shaw (former secretary) to see if she knows.

Old Business

Recess -

Recess Balls -Don't inflate all of the balls at once and put them all out. Inflate over the course of time as needed. Plenty of balls available at recess at this time.

Adjourn